


Procedure to correct marks entered against Non-ITI status

(where candidate was actually ITI Pass-out)

- 1) Set highest educational qualification in candidate profile to ITI.
- 2) Login to apprenticeshipindia.org as an Establishment.
- 3) DT AITT Exam and Certification > **Attendance & Marks**.
- 4) Against required contract > Action > **Reset Marks**.
(If menu option is not visible, increase the Zoom Level of Browser to 110-120%).

AITT Marks Entered? (Yes / No)	Course Related To	Candidate Type	Exam Applied Status	
Yes	Eng	Non-ITI	Not App	<div>Enter/View Attendance</div> <div>View Contract Details</div> <div>View Marks</div> <div>Edit Marks</div> <div>Reset Marks</div>

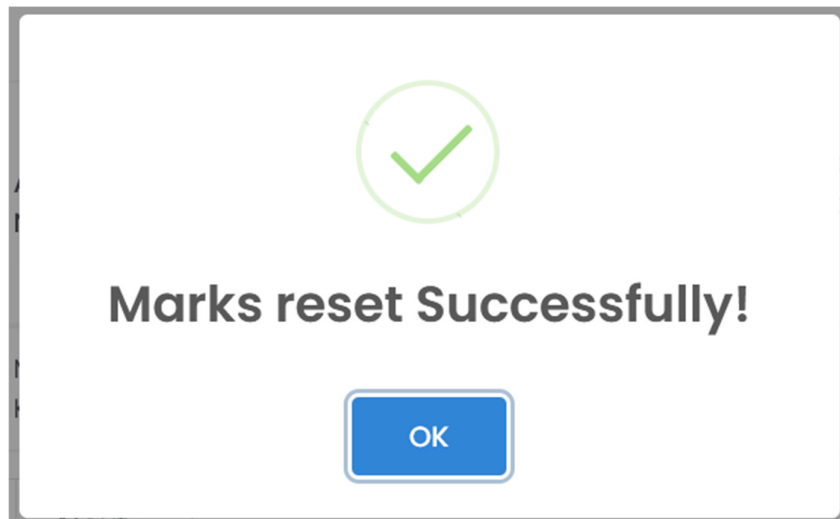


Are you sure you want to reset marks ?

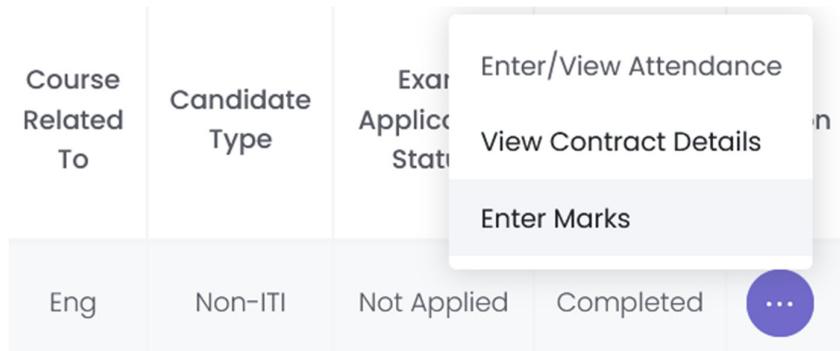
Yes

Cancel

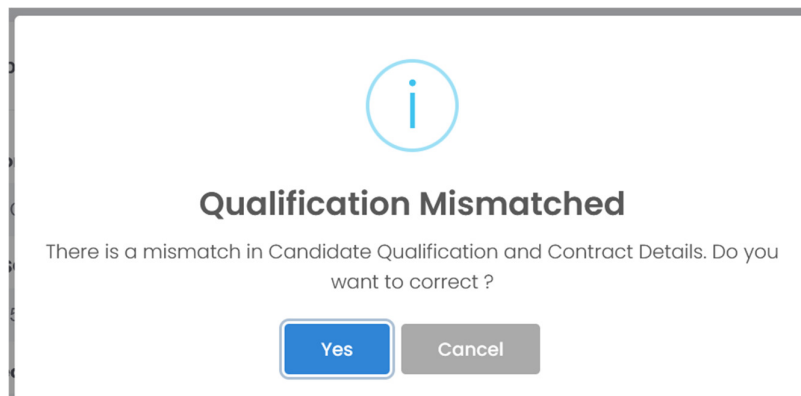
- 5) Click **Yes**



Old marks will now be cleared.



6) Against the required contract No > Action > **Enter Marks**.



7) Select **Yes** in above confirmation box.

8) **Enter** the required marks

9) **Save Marks**

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