

ALL COMMUNICATION  
TO BE ADDRESSED TO  
REGIONAL DIRECTOR



PHONE:0771-2418807  
Email: rdsde-chg-msde@gov.in

Government of India  
**Ministry of Skill Development and Entrepreneurship**  
REGIONAL DIRECTORATE OF SKILL DEVELOPMENT AND ENTREPRENEURSHIP  
GOVT. ITI CAMPUS, MANA CAMP, RAIPUR – 492015(C.G)

File no:- RDSDE/CG/Estt/2019-20/179-183.

Dated: 15.01.2021

OFFICE ORDER

In supersession to this Regional Directorate Office Order of Even No. dated 05.05.2020 and dated 06.07.2020, the following works are assigned to the respective officers of this Directorate with immediate effect and till further orders.

Sr. No.	Name of the Officer (S/Shri)	Designation	Duties and works assigned
1.	M.C. Kardam	Joint Director	1. HOD as per DGT Officer Order no.DGT-A-36013/1/2017-Adm-II dated 4.7.2019 2. Head of Office (HOO) 3. Overall supervision for activities of RDSDE Chhattisgarh 4. PD FOR PFMS portal 5. Vigilance
2.	K. Singh	Deputy Director	1. Organizing meetings and follow up 2. District nodal Officer as Annex.-A 3. Adm. Work as assigned by RDSDE 4. Polytechnic Scheme 5. STTCC Mining 6. Court Cases 7. Nodal Officer for Blended Learning 8. Monitoring and Co-ordination of DGT schemes i.e. CTS, CITS; flexi-MOU, and RPL in all respects.
3.	S.Samsudeen	Deputy Director	1. DDO Maker 2. Store Officer 3. Nodal officer for IT 4. District nodal officer as Annex.- B 5. Monitoring, co-ordination and implementation of DGT scheme , NAPS / ATS 6. Scrutiny and Processing of Claims under ATS/NAPS.

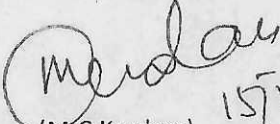
*(Signature)*  
15/1/21

			7. Any other work assigned from time to time including Admn. Work.
4.	Vidit Singh	Asstt. Director	<ol style="list-style-type: none"> <li>1. Monitoring and Co-ordination of DGT schemes i.e. AVTS, UP-gradation of Model ITI, Up gradation of 1396 through PPP, STRIVE, Skill Dev in 47 distt effected by LWE ,Co-ordination with Skill university , in all respects.</li> <li>2. Purchase Officer</li> <li>3. District nodal officer as per Annexure – C</li> <li>4. TCPC Coordinator</li> <li>5. Any other work Assigned from time to time including Admn. Work</li> </ol>
5.	Shammi Jha	Asstt. Director	<ol style="list-style-type: none"> <li>1. Drawing and Disbursing Officer (DDO) – Admin</li> <li>2. DDO Checker</li> <li>3. District nodal Officer as Annex. – D</li> <li>4. Budget &amp; Expenditure</li> <li>5. Any other work assigned from time to time including Admn. Work.</li> </ol>

Nodal officers will also responsible to prepare and maintain a Fact Sheet/Status report, comprising of information on elements in Skill Eco System, of respective districts including the schemes.

Sh. S. Samsudeen, Deputy Director is hereby directed to hand over all login ID and password, and bills/files related to DDO and like wise take over all work hitherto been look after by Sh. Shammi Jha, Asstt. Director in line of this order.

All the officers will directly report to JDT/HOD, RDSDE, Chhattisgarh. Regular reports and returns including supply of information to Govt. deptt/ministries including RTI, complaints/grievances, Parliament Questions shall be dealt wherever been scheme or distt. Specific being dealt by the respective Nodal Officers. The common return shall be dealt by the officer as assigned by RDSDE. All the above-named officers of RDSDE, Chhattisgarh, Raipur will not be entitled to any extra remuneration for this additional charge.

  
(M.C.Kardam) 15/1/21

Joint Director/HOD

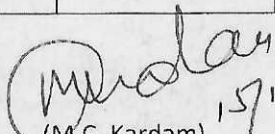
1. Sh. M.C. Kardam , JD & HOD,
2. Sh. K. Singh , DD
3. Sh. S.Samsudeen , DD
4. Sh. Vidit Singh , AD
5. Sh. Shammi Jha, TO

**M.C. Kardam**  
Joint Director & HOD  
Directorate General of Training  
Ministry of Skill Development  
& Entrepreneurship  
Govt. of India RDSDE Chhattisgarh  
Raipur, Chhattisgarh-492015

Copy by e-mail to:

1. DG/AS, DGT, Employment Exchange Building, Pusa Complex , Pusa , New Delhi-110012.
2. The Dy. Director General (C, P& Adm.) , Employment Exchange Building , Pusa Complex , Pusa , New Delhi-110012.
3. The Deputy Secretary (Adm), MSD&E, Shram Shakti Bhawan, New Delhi
4. Sr. Account Officer , PAO , Shram Shakti Bhawan, DGT, MSD&E, Rafi Marg , New Delhi-01

Annexure -A		Annexure -B		Annexure -C		Annexure -D	
Sl. No.	District Name	Sl. No.	District Name	Sl. No.	District Name	Sl. No.	District Name
1.	Bijapur	1.	Raipur	1.	Kondagaon	1.	Sukma
2.	Dantewada	2.	Kabirdham	2.	Bastar	2.	Korba
3.	Narainpur	3.	Bilaspur	3.	Kanker	3.	Jaspur
4.	Dhamtari	4.	Durg	4.	Gariaband	4.	Surajpur
5.	Baloda Bazar	5.	Champa	5.	Malwahi	5.	Balrampur
6.	Rajnandgaon	6.	Koriya	6.	Mungeli	6.	Sarguja
7.	Mahasamund	7.	Bemetara	7.	Raigarh	7.	Balod

  
(M.C. Kardam)  
15/1/21  
Joint Director/HOD

M.C. Kardam  
Joint Director & HOD  
Directorate General of Training  
Ministry of Skill Development  
& Entrepreneurship  
Govt. of India NSRF Chhattisgarh  
Raigarh-492015

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REGIONAL DIRECTORATE OF SKILL DEVELOPMENT AND ENTREPRENEURSHIP  
GOVT. ITI CAMPUS, MANA CAMP, RAIPUR - 492015 (C.G.)

File no.-RDSDE/CG/Estt/2019-20

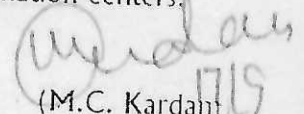
Dated: 16.09.2020

OFFICE ORDER

With reference to letter No. MSDE-18013/07/Cir/2019-TTC(ATS) dated 10.09.2020 issued by DGT HQ, the following officers are deputed at the corresponding online examination centers as observers during 110th AITT for apprentices.

Sr. No.	Centre Name	Date of Exam.	Name of observer
1.	BHARTI ENGINEERING COLLEGE, PADMANABHPUR PULGAO BYPASS ROAD, PULGAON CHOWK FLYOVER, DURG, CHHATTISGARH	18.09.2020	Shri S. Samsudeen, Deputy Director
		19.09.2020	Shri Vidit Singh, Assistant Director
		20.09.2020	Shri Shammi Jha, Training Officer
		21.09.2020	Shri S. Samsudeen, Deputy Director
		22.09.2020	Shri Vidit Singh, Assistant Director
2.	COLUMBIA INSTITUTE OF ENGINEERING & TECHNOLOGY, NEAR VIDHAN SABHA, TEKRI RAIPUR (CHHATTISGARH)	18.09.2020	Shri Shammi Jha, Training Officer
		19.09.2020	Shri S. Samsudeen, Deputy Director
		20.09.2020	Shri Vidit Singh, Assistant Director
		21.09.2020	Shri Shammi Jha, Training Officer
		22.09.2020	Shri S. Samsudeen, Deputy Director
3.	VINAYAK VENTURE DIGITAL CENTRE, SUMITRA VIHAR, PRIYADARSHANI NAGAR, NEAR JAGANNATH TEMPLE, RAIPUR- C.G.	18.09.2020	Shri Vidit Singh, Assistant Director
		19.09.2020	Shri Shammi Jha, Training Officer
		20.09.2020	Shri S. Samsudeen, Deputy Director
		21.09.2020	Shri Vidit Singh, Assistant Director
		22.09.2020	Shri Shammi Jha, Training Officer

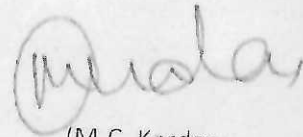
Shri M. C. Kardam (HoD), shall be making surprise visit to any of the examination centers.

  
(M.C. Kardam)  
Joint Director / HOD

Copy to: *By email*

1. The Dy. Director General(AT), Employment Exchange Building, Pusa Complex, Pusa, New Delhi-110012.
2. Director, DET, Raipur, Chhattisgarh.
3. All the officers listed above.
4. Office copy.



  
(M.C. Kardam)  
Joint Director / HOD

*OC*

By - Email



Government of India  
Ministry of Skill Development and Entrepreneurship  
Directorate General Of Training (DGT)  
Regional Directorate of Skill Development & Entrepreneurship  
Govt ITI campus, Mana camp, Raipur 492 015, Chhattisgarh  
Email: rdsde-chg-msde@gov.in

No: RDSDE/CG/Adm/2020-21

Dated: 19.04.2020

OFFICE - ORDER

Subject: Resuming the office activities at RDSDE, Chhattisgarh -regarding

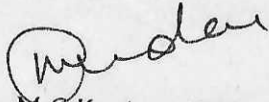
Whereas vide order of even No. dated 23.3.2020, the RDSDE, Chhattisgarh was temporarily closed to contain the spread of COVID19 pandemic as per the directions of Districts authorities. The officers were allowed to work from home.

Whereas the MHA , Govt of India , has issued the guidelines for resuming certain activities including the functioning of Govt. of India offices with effect from 20.4.2020 vide their Order No 40-3/2020-DM-1(A) Dated 15.4.2020.

In pursuance of these guidelines, all the officers of RDSDE, Chhattisgarh are hereby ordered to attend the duty from the office at ITI Mana compus, Mana Camp, Mana, Raipur with effect from 20.4.2020.

While discharging the duty from the office all the guidelines/ SOP including the directives of social distancing contained in the afiresaid Order of MHA, GOI is to be strictly adhered to by all the officer and staff.

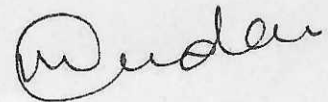


  
M.C Kardam, ISDS  
Joint Director & HOD,  
RDSDE&E, Chhattisgarh  
9868818587

1. Sh. S. Samsudeen, Dy Director,
2. Sh. Vidit Singh, Astd. Director.
3. Sh Shammi Jha, Trg. Officer,
4. Sh M C Kardam, JDT & HOD

Copy for kind information to :

1. Deputy Director General-I ( Adm), DGT, MSDE, Employment Exchange Building,  
ICAR Complex Pusa, New delhi



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GOVT. ITI CAMPUS, MANA CAMP, RAIPUR – 492015(C.G)

No. RDSDE/CG/Estt./2019-20/269

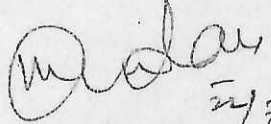
Dated:22/03/21

**Office Order**

With Reference to the e-mail dated 22/3/2021 issued by TT Cell , DGT, the following officers are deputed as Observer at the corresponding examination centers for CBT exam of AITT under CTS, 2021.

Sr. No.	Centre Name	Date of Exam	Name of observer
1.	Govt. ITI Baloda Bazar, Dist. Baloda Bazar	23.03.2021	S.Samsudeen, Dy. Director

The officer is directed to visit the exam center as Observer of AITT and submit their report to the undersigned immediately.

  
(M.C.Kardam)  
Joint Director/HoD

Copy forwarded by email to:

1. The Dy. Director General , DGT, Pusa Ministry of Skill Development & Entrepreneurship ,Employment Exchange Building , Pusa campus New Delhi 110 012
2. Director, TT Cell, Employment Exchange Building , Pusa campus New Delhi 110 012
3. State Director, Skill Development, Technical Education & Employment Dept., DIRECTORATE OF EMPLOYMENT & TRAINING Indrawati Bhawan, Block-4, First Floor Naya Raipur (C.G.) 492 002, INDIA
4. Sh. S. Samsudeen, Deputy Director, RDSDE Chhattisgarh
5. Shri K. Singh , Deputy Director, RDSDE Chhattisgarh
6. Office order folder



Government of India  
Ministry of Skill Development and Entrepreneurship  
Directorate General Of Training (DGT)  
Regional Directorate of Skill Development & Entrepreneurship  
Govt ITI campus, Mana camp, Raipur 492 015, Chhattisgarh  
email: rdsde-chg-msde@gov.in

No: RDSDE/CG/Adm/2020-21 / 80

Dated: 23.03.2020

**OFFICE – ORDER**


Subject : Preventive measure to contain the spread of COVID-19 – work from home – regarding

Vide Order, Sl. No. /147/31.5.20/20, Raipur, dated 22.03.2020 from office of the Collector & District Magistrate; the Raipur City has been placed under lockdown till 31<sup>st</sup> March, 2020 to contain the spread of COVID-19 in the Raipur, Chhattisgarh.

Accordingly & in pursuance of the directives contained in the OM, F.No. 11013/9/2014-Estt-(A-III) dated 22.03.2020, from DOPT, Govt. Of India, it has been decided that all the officers and the staff of RDSDE, (Raipur) Chhattisgarh will work from home during this period.

However the officials who are working from home should be available on telephone and electronic means of communication at all times. They should attend office, if called for, in case of any exigencies of work.

These orders are effective with immediate effect.

  
M C Kardam, ISDS  
Joint Director & HOD,  
RDSDE, Chhattisgarh  
9868818587

To,

All official of RDSDE, Chhattisgarh

Copy for kind information to :

1. Director general, DGT, MoSDE, Govt. of India, Kaushal Bhawan, Karolbagh, New Delhi
2. DDG-I/ DDG-III/ DS(Adm), DGT, MoSDE, Employment Exchange Building, ICAR complex, New Delhi -110012.
3. Notice Board.



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GOVT. ITI CAMPUS, MANA CAMP, RAIPUR – 492015(C.G)

No. RDSDE/CG/Adm/2019-20/151-157

Dated: 23.12.2020

OFFICE ORDER

Whereas the DGT Hqrs had issued order regarding taking permission of the competent authority before proceeding on leave and tour vide office order A-36019/2/2020-0/o DEPT SECY (ESTT I) dated 13th November 2020.

In line with the above orders, it is directed that every officer at this office should take permission of the competent authority before proceeding on leave and tour. It will be the responsibility of the individual officer to get an approval before proceeding on leave/Tour.

Abandoning the application on Attendance Portal, E-Office or otherwise will not be accepted.

These orders are invariable required by Officer/Staff to complied with. Failing to comply will tantamount to dereliction of duty/Laps by individual and shall be dealt severely.



*M. C. Kardam*  
23/12/2020

(M.C. Kardam)  
Joint Director & HOD

To,

All officials at RDSDE, Chhattisgarh

Copy for kind information to:

1. Deputy Director General-I/ DS(Admin), Directorate General of Training, Employment Exchange Building, Library Avenue Pusa, New Delhi, 110012
2. P.S to RDSDE, Cg, Raipur

o/c



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GOVT. ITI CAMPUS, MANA CAMP, RAIPUR – 492015(C.G)

File no.-RDSDE/CG/Estt/2019-20

Dated: 28.11.2019

**OFFICE ORDER**

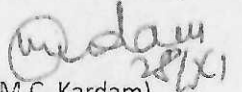
Consequent upon the joining of Shri Shammijha, Training Officer to this Regional Directorate, the following works are assigned to the respective officers of this Directorate with immediate effect and till further orders.

Sr. No.	Name of the Officer(S/Shri)/ Designation	Duties and works assigned
1.	M. C. Kardam, Joint Director	1. HOD as per DGT officer order no.DGT-A-36013/1/2017-Adm-II dated 4.7.2019 2. Head of Office(HOO) 3. Overall supervision for activities of RDSDE, Chhattisgarh.
2.	S. Samsudeen, Deputy Director	1. Implementation, Monitoring and Co-ordination of DGT schemes i.e. CTS, AVTS, Up-gradation of Model ITI, TT Cell, Up gradation of 1396 through PPP, Polytechnic in all respects. 2. DDO Checker 3. Drawing and Disbursing Officer (DDO) – Admin 4. District nodal Officer as Annex.-A 5. Organizing meetings and follow up, 6. Budget & Expenditure 7. Any other work assigned from time to time including Admn. Work.
3.	Shammijha, Training Officer	1. DDO Maker 2. Purchase Officer 3. Store Officer 4. District nodal Officer as Annex.-B 6. Implementation, monitoring and co-ordination of all plan schemes i.e. STRIVE, Skill Dev in 47 distt effected by LWE, Court Cases, Co-ordination with Skill universities, including NAPS and ATS 7. Any other work assigned from time to time including Admn. Work.

Both the officers i.e. Shri S. Samsudeen, DD and Shri Shammijha, TO will directly report to JDT/HOD, RDSDE, Chhattisgarh. Regular reports and returns including supplying of information like RTI,

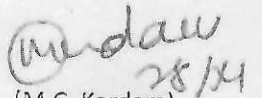
complaints, Parliament Question to Govt dept/ministries, wherever been scheme or distt specific be dealt by the respective officers. The common return of reports shall be dealt by the officer as assigned by RDSDE. All the above named officers of RDSDE, Chhattisgarh, Raipur will not be entitled to extra remuneration for additional charge.

This supersedes all the previous orders.

  
(M.C. Kardam)  
Joint Director/HOD  
Email: [mc.kardam@nic.in](mailto:mc.kardam@nic.in)

Copy to:

1. PPS to DG/AS, B-2, Kaushal Bhawan, Pusa Road, KaroBagh, New Delhi-15
2. The Dy. Director General(C, P& Adm.), Employment Exchange Building, Pusa Complex, Pusa, New Delhi-110012.
3. The Director (AT)/ Adm/ CFI Employment Exchange Building, Pusa Complex, Pusa, New Delhi-110012.
4. Sr. Account Officer , PAO, Shram Shakti Bhawan, DGT,MSD&E, RafiMarg, New Delhi-01
5. Sh. M C Kardam, JDT/ Sh. S Samsudeen, DD/ Sh. ShammiJha, TO, RDSDE, Chattisgarh, Raipur
6. CDDO, NSTI Kanpur, Udyog Nagar, Kanpur UP

  
(M.C. Kardam)  
Joint Director / HOD

Annexure - A		Annexu - B	
Sl. No.	District Name	Sl. No.	District Name
1.	Bijapur	1.	Sukma
2.	Dantewada	2.	Kondagaon
3.	Narainpur	3.	Bastar
4.	Dhamtari	4.	Kanker
5.	Balod	5.	Gariaband
6.	Raj Nandgaon	6.	Durg
7.	Mahasmund	7.	Baloda Bazar
8.	Raipur	8.	Bemetara
9.	KabirDham	9.	Mungeli
10.	Bilaspur	10.	Korba
11.	Champa	11.	Raigarh
12.	Koriya	12.	Jaspur
13.	Surajpur	13.	Sarguja
14.	Balrampur		

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GOVT. ITI CAMPUS, MANA CAMP, RAIPUR – 492015(C.G)

No. RDSDE/CG/Adm/2020-21/

Dated: 5<sup>th</sup>, May 2020

OFFICE ORDER

The DGT hqrs vide their Email dated 01.04.2020 have conveyed the annual targets for the RDSDE, Chhattisgarh under ATS/NAPS for the financial Year 2020-21. Quarterly targets are as given below;

Name of the RDSDE: Chattisgarh

Sl. No.	Activities	1 <sup>st</sup> qtr.	2 <sup>nd</sup> qtr.	3 <sup>rd</sup> qtr.	4 <sup>th</sup> qtr.
1	Apprentices to be engaged	7500	8000	8500	9000
2	Workshop/Seminar	3	3	3	3
3	Meeting with Assistant Apprenticeship Advisers	3	3	3	3
4	Visit to establishments	15	15	15	15
5	Identification of new establishments	15	15	15	15
6.	Engagement of apprentices in the establishments which are registered on Apprenticeship portal and not engaging apprentices	30	30	30	30
7.	Visits to ITIs to promote apprenticeship training	3	3	3	3
8.	Visits to schools to promote apprenticeship training among school drop outs	3	3	3	3

The allocated targets are aimed to strengthening the implementation of ATS/NAPs in the state of Chhattisgarh and scale up the activities. 1/3<sup>rd</sup> of above, quarter /yearly, targets are hereby allocated to each of the officer with the directives to plan the activities & visits to establishments / stake holders for achieving in their respective jurisdiction.

The above targets are in addition to the regular work already allocated /going to be allocated to each of the officer for overall implementation of work assigned to RDSDE, Chhattisgarh.

The progress of achievements of the targets shall be reviewed on monthly basis by JDT/HOD, RDSDE Chhattisgarh for onward reporting to DGT Hqrs.

M C Kardam  
Joint Director & HOD,  
9868818587

1. Sh M C Kardam JD,
2. Sh S Samsudeen, DD
3. Sh Vidit Singh, AD
4. Sh Shammi Jha, TO

77043/2021/O/o RSDSDE RAIPUR

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GOVT. ITI CAMPUS, MANA CAMP, RAIPUR - 492015(C.G)


File No. RDSDE/CG/ESTT. /2019-20/325-327

Date: 27/05/2021

**ORDER**


Consequent to transfer of Sh. Shammi Jha, Assistant Director from this office to NSTI Kanpur, Sh. S. Samsudeen, Deputy Director is hereby assigned the work of Nodal Officer, Information Technology (IT) for RDSDE Chhattisgarh with immediate effect.

Sh. S. Samsudeen will not be entitled for any remuneration etc. for this additional work.

  
(MC KARDAM)  
Director/HOD  
9/

Copy to:

1. Sh. S. Samsudeen, Deputy Director
2. DD/AD at RDSDE Chhattisgarh
3. Joint Director (IT) at DGT Headquarters, New Delhi: Sh. S. Samsudeen, Deputy Director may be contacted at email id s.samsudeen@gov.in and mobile number 9094317398 and 8088285154

  
(MC KARDAM)  
Director/HOD  
9/



Government of India  
Ministry of Skill Development and Entrepreneurship  
**REGIONAL DIRECTORATE OF SKILL DEVELOPMENT AND ENTREPRENEURSHIP**

GOVT. ITI CAMPUS  
MANA CAMP, P.O.-MANA CAMP  
RAIPUR - 492015(C.G.)

File no.- RDSDE/CG/Estt/Misc/2018-19

Dated: 10.05.2019

To,

The Directorate General/Additional Secretary  
Directorate General of Training,  
Ministry of Skill Development & Entrepreneurship  
B-2, Kaushal Bhawan,  
Near Karol Bagh Metro Station  
Pusa Road, Karol Bagh,  
New Delhi-110015

**Sub:** Allotment of Temporary accommodation by DET, Chhattisgarh State for RDSDE,  
Raipur office-reg.

Sir,

Directorate of Employment and Training, Chhattisgarh has allotted 03 rooms in the COE building of Govt. ITI, Mana Camp, Raipur(C.G.) temporarily for 6 months to start the office of RDSDE, Raipur(C.G.) vide letter no.- AuPraSan/Mana/Sthap/2019 dated 09.05.2019 (copy enclosed for kind reference) issued by the Principal, Govt. ITI, Mana Camp, Raipur(C.G.)

It is submitted for kind information.

Yours faithfully,

o/c

(NARESH CHANDRA)  
Regional Director

Encls.

- (i) Copy of letter issued by the DET, Chhattisgarh
- (ii) Copy of letter issued by the Principal, Govt. ITI,  
Mana Camp, Raipur(CG)

Copy for information to:

- 1) The Dy. Director General (C, P& Adm.), Employment Exchange Building, Pusa Complex, Pusa, New Delhi-110012.
- 2) The Director (Adm.), Employment Exchange Building, Pusa Complex, Pusa, New Delhi-110012.
- 3) Sr. Account Officer, Pay & Account Office, Shram Shakti Bhawan, DGT, MSDE, Rafi Marg, New Delhi-110001.